

Climate Smart Communities – Capital Region Custom Service Strategy for Clifton Park September 2013

IN-PERSON CONSULTATION DATE: September 4, 2013

COMMUNITY MEMBERS IN ATTENDANCE:

Barbara McHugh
John Scavo
Amy Standaert

CSC REGIONAL COORDINATOR SUPPORT TEAM MEMBERS PRESENT:

Todd Fabozzi, CDRPC
Angela Vincent, VHB
Jim Yienger, CAA

CLIMATE PROTECTION PRIORITIES

1. Develop a greenhouse gas emissions inventory for government operations
2. Investigate funding and finance options for solar on landfills
3. Ice rink efficiency best practices
4. Exploring the potential of operations management software
5. How to access the Energy Smart Program – what are the best projects? Who should they work with? How can the Town access training, specifically for the facilities manager and staff.

CLIMATE SMART COMMUNITY SERVICE RECOMMENDATION

In CSC Year 1, the Town selected to receive training on energy efficiency facility operations. For Year 2, conduct a greenhouse gas emissions inventory for government operations.

CLIMATE PROTECTION ISSUE TO BE ADDRESSED

The Town is interested in implementing strategies to reduce energy costs from local government operations and would like assistance in establishing a GHG inventory. They also remain interested in learning more about the EDGE program and would like assistance with navigating and taking advantage of the programs and incentives that are applicable to them.

PLEDGE ELEMENT TO BE ADDRESSED

Pledge Element 2: Set Goals, Inventory Emissions, Move to Action

POTENTIAL RESOURCES AVAILABLE AND FINAL DELIVERABLES

Resources:

1. City staff, volunteers, students, and interns to assist in the analysis
2. The local government operations protocol- a GHG protocol of GHG accounting
3. Onsite inventory assistance by CSC team
4. Sample inventories and data templates

Deliverables:

1. Work plan for conducting GHG inventory
2. Two onsite meetings on GHG Inventory preparation
3. Assistance on utility data preparation

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TIMELINE FOR COMPLETION OF STRATEGY

TASK	WHO	COMPLETED BY
Scoping meeting to discuss GHG inventory and energy planning process, and identify city personnel and other stakeholders that can participate.	Jim Yienger (CAA), Barb McHugh	October 1 st
Develop proposed work plan for a GHG inventory, including timelines and responsibilities	Jim Yienger (CAA)	November 14th
Deliver work plan to the Town	Todd Fabozzi (CDRPC)	November 19th
Two on-site meetings for GHG inventory support and ongoing Q/A support.	Jim Yienger (CAA), Barb McHugh	(TBD) Nov 2013 – April 2014
Inventory Completion and draft summary findings	Town Staff- Estimated 30-40 hours of staff time (in total) over project.	April 30th, 2014


TOWN COMMITMENT

I, Phil Barrett, hereby acknowledge receipt of this Climate Smart
(elected/appointed official)

Communities Custom Service Strategy (Strategy) for Clifton Park. The Town is committed to

working with CDRPC and CAA to implement this Strategy. We look forward to

furthering our climate protection efforts through the Climate Smart Communities Program.

Signed:  Date: 11/18/13